



**Kentucky Board of Optometric Examiners
Special Called Board Meeting Minutes
February 5, 2026
Louisville Marriott East, Louisville, Kentucky**

Roll Call: The following members and staff were present: Karoline Munson, O.D.; Murray Adams, O.D.; Mary Beth Morris, O.D.; Laken Albrink; Christi LeMay, Executive Director; Kristen Webb, Attorney.

Call to Order: The meeting was called to order upon confirmation of a quorum.

Approval of Minutes: A motion was made by Murray Adams, O.D., and seconded by Mary Beth Morris, O.D., to approve the minutes from the December 12, 2025 meeting. Motion carried unanimously.

Treasurer's Report: The Treasurer reported the Board is financially stable. A motion was made by Mary Beth Morris, O.D., and seconded by Karoline Munson, O.D., to approve the report. Motion carried unanimously.

Election of Officers: Murray Adams, O.D., nominated Mary Beth Morris, O.D., to serve as Board President. The nomination was seconded by Karoline Munson, O.D. Hearing no additional nominations, a vote was taken. Motion carried unanimously. Dr. Morris assumed the chair.

Executive Director's Report: The Board received the Executive Director's operational report regarding license renewals, application activity, continuing education audits, and system enhancements.

Emergency Administrative Regulation: A motion was made by Karoline Munson, O.D., and seconded by Laken Albrink to withdraw the current emergency regulation, promulgate a revised emergency regulation, file a corresponding ordinary regulation with a sunset provision, and delegate authority to the President, Vice President, and Executive Director to complete all regulatory actions. Motion carried unanimously.

Licensure Examination Regulation Amendment: A motion was made by Murray Adams, O.D., and seconded by Karoline Munson, O.D., to amend the licensure regulation to require NBEO Parts I, II, III, TMOD, and the Injection Skills Examination (ISE), and to require formal notification of future substantial changes. Motion carried unanimously.

Standard Operations Committee: The Board acknowledged execution of Conflict of Interest disclosures and received an update regarding development of a Board Procedures/Governance Manual.

Old Business: None.

New Business — SECO Spring ETP Course Approval: A motion was made by Karoline Munson, O.D., and seconded by Murray Adams, O.D., to approve the submitted courses for credit. Motion carried unanimously.

New Business — Licensure Application: A motion was made by Karoline Munson, O.D., and seconded by Murray Adams, O.D., to approve the presented licensure by endorsement application. Motion carried unanimously.

Licensure Oversight Policy: A motion was made by Murray Adams, O.D., and seconded by Laken Albrink, requiring full Board approval of all initial licensure applicants prior to issuance. Motion carried unanimously.

Proposed 2026 Meeting Dates: The Board reviewed proposed dates with no conflicts reported.

Executive Session: None.

Adjournment: There being no further business, a motion was made by Murray Adams, O.D., and seconded by Laken Albrink to adjourn. Motion carried unanimously.

Motion Log

Approved December 12, 2025 meeting minutes — Unanimous.

Approved Treasurer's Report — Unanimous.

Elected Dr. Mary Beth Morris as President — Unanimous.

Authorized withdrawal and filing of emergency and ordinary regulations with delegated authority — Unanimous.

Approved amendment to licensure examination requirements — Unanimous.

Approved SECO Spring ETP course — Unanimous.

Approved licensure by endorsement application — Unanimous.

Required full Board approval for all initial licenses — Unanimous.

Adjourned meeting — Unanimous.

Certification

These minutes are respectfully submitted for approval by the Kentucky Board of Optometric Examiners.



Mary Beth Morris, O.D., President



Christi LeMay, Executive Director